

January 9, 2018 Meeting Minutes  
National Capital Division Board

Attending: Brent Allen, Jay Swayze, Brian Ivay, Andrea Holland, Jeff Harvey

Regrets: Mary van Buren, Doug Kirkpatrick

Guests: Jim Hemlin (phone)

Meeting Began at 6:30pm

**1. Agenda Approved**

**2. Nov 21, 2017 Minutes Approved**

**3. Review Open Actions (see list)**

**4. Financial – Jay Swayze**

- At last meeting \$4000 was allocated to subsidize club Bnet purchases, however, due to a communication mixup Calabogie and Camp Fortune interpreted this as \$4000 per club
- The board agreed to provide \$8000 to subsidize club Bnet purchases this season, however, clubs are to be notified that there will be no Bnet subsidy next season
- NCD still has money available for coach development, and more coming from AOA
- Jay has set up an appointment with TD bank to change the signing authorities

**5. Officials Update – Jeff Harvey**

- The joint NCD/OSZ handbook should be out within 2 weeks, in the process of adding a para section
- Regional setting guidelines have been released
- Approximately 25 new level 2s have been trained this season

**6. Communications Update – Andrea Holland**

- Domain change is complete
- Website content update underway

**7. Selection Criteria – Brian Ivay**

- Brian presented the following U14 OCUP Finals selection criteria for board approval
  - Best 2 of 4 SL runs (including PSL runs)
  - Best 2 of 4 GS runs
  - Best 2 of 4 SG runs
  - Best 1 race result (Best Super G run cannot also be race result)
- **These criteria were approved by the board**

**8. Calabogie SX Academy**

- Jim Hemlin is seeking approval from NCD and AOA to become an NCD club, Jim presented an overview of how the SX academy intends to operate in the region;
  - Now wants AOA to embrace SX and has been talking to AOA directly
  - Jim is putting together a SX program at Calabogie that would run similar to Nancy Greene and operate through the Calabogie ski school, although it is a separate not-for-profit company
  - currently has about 18 athletes; 8-12+ yrs old, with interest from older athletes
  - No race events currently scheduled; need to wait until an AOA club for insurance
  - Focus on GS and SX, do GS training and cross training
  - The SX Academy would absorb the current Snow Stars program being run out of the ski school at Calabogie
  - Snow Stars currently operates under Clifford Racing program but there are concerns about insurance when attending races at Pakenham and Vorlage
  - Has tentative plans for 2 open camps this season; unscheduled
  - Also a FIS NORAM SX is tentatively scheduled at Calabogie for around Feb 19
  - Board members were generally accepting of a SX initiative in the region,
  - Board member concerns were expressed about the possibility of there being two clubs at Calabogie attempting to enter athletes in regional GS races; this was generally considered undesirable
  - Needs to be a relationship between CSRC and SX Academy that ensures that athletes entering regional GS races are entered through CSRC; similarly CSRC athletes wishing to participate in SX events need to do so through the SX Academy; suitable training needs to be ensured in both cases
  - Board members agreed that we should get a written description of the SX program and how it will operate in the region and cooperate with existing alpine race clubs
- Action: Brent to draft response to Jim**

## 9. Club Updates

### 10. AOA Update - Brent

- Appears to be some issues with AOA upload to acapoints.ca. Working with AOA to resolve
- Final program guidelines are posted on AOA site
- Club excellence program (Rossiter Raffle) is operating now; apparently neither Calabogie or Camp Fortune are participating (yet).

**Action: Brent to sign AOA MOU and send to AOA**

### 11. NCD Coach Development

- Plans have yet been received from NCD clubs regarding coach development.
- Action: Brent to send note to club head coaches that coach development plans are required to access the available coach development funding.**

**12. Athlete Retention**

**13. Other Business**

AOA has a quota limit of 20 athletes for out of province FIS races. In this past this has not been an issue, but this season Ontario FIS athletes are having difficulty getting into Quebec Super Series races because they are full. This is a particular problem when athletes travel to an event only to find out the night before that they cannot race.

**14. Review New Actions**

**15. Next Meeting – Feb 19, 2018**

Meeting Adjourned 8:15pm

<p><b>Action Register</b></p>
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Actionee	Action	Due	Status Update
Jay Swayze	Get NCD and Bingo signing authorities changed:	Ongoing	<p>Oct 23: Jay sent letter to Jolanta to get a signature passing on NCD authorities. Bingo signing authority in progress.</p> <p>Nov 27: In progress</p> <p>Sept – Jay to work with Glen to recognize Bingo in and outflow of funds.</p> <p>Sept- Ben to coordinate with Jolanta and Jay to change signing authority.</p> <p>Oct- NCO has enough checks for the year.</p> <p>We have not changed signatures yet but can do online banking</p> <p>Nov. 21/17 - 3 members need to go to TD Bank on O'Connor to sign - Brent, Jay, Mary</p> <p>Jan9/18 – Appointment with TD bank set up for Jan 18</p>
Andrea	Contact 'Mike' to get ownership of NCD website domain	Closed	<p>Sept – Andrea will follow up. If not successful, Jeff Harvey will follow up</p> <p>Oct- ongoing</p> <p>Nov. 21/17 - Andrea to pay Mike McKay for domain and transition domain name</p> <p>Jan9/18 – domain has been transferred; Andrea and Brent are contacts</p>
Mary & Brian	Need recommendations for U14 and U16 parent chairs	Closed	<p>CFSC provided Emma Gilfillan(U14) and Jim Michelis (U16)</p> <p>CSRC has Brian Ivay (U14) and Lawrence Gaffney (U16)</p>

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Mary	File new bylaws and end of year documents in minutebook	Ongoing	Jan9 – no update
Brent	Sign and submit AOA MOU	Done	Jan9/18 – Done
Andrea	New trophy or award for Blake McMillan Coach's Award - Andrea to speak to Pat about a proposal for this award	Ongoing	
Brian, Mary, Doug	Club reps/Presidents for CAL, CF and NCO need to put a proposal/plan together - coaches they would nominate to move from level x to next level and costs associated with that.	ASAP	Jan9/18 – no plans received
Brent	Send note to club head coaches that coach development plans are required to access the available coach development funding.	ASAP	
Brent	Draft response to Jim Hemlin regarding SX Academy	ASAP	
Andrea	Send a request to Joey, Pat, Bruce, Jane - would you like to participate in a discussion about athlete retention - how do we keep athletes in racing beyond U16?	Done	Jan9/18 – interest in participating, need to set up meeting