

NCD Board Meeting Minutes
Tuesday, September 15, 2015
6:00 – 8:00pm
BluArc Conference Room

Attendance: Terry McLaughlan, Jay Swayze, Brent Allen, Ben Kislich-Lemyre, Jim Michelis, Andrea Holland, Mike Villeneuve

Absent: Bryan Watson, Thomas Simpson, Nancy Anctil, Jamie Alexander, Jeff Seaman,

Minutes:

1. Approval of Agenda – approved
2. Approval of June 18, 2015 Minutes – approved
3. AOA Update – Terry McLaughlan
 - a. Provincial funding will come on a quarterly basis now, based on meeting specific deliverables; deliverables not met in current quarter
 - b. New strategic plan being developed
 - c. Board meeting in November, will elect new chair
4. FIS race
 - a. NCD FIS race moved to March 11-12, which is problematic because it overlaps with end of U16 provincials and is near start of U14 provincials
 - b. Terry has communicated back to Brad that the original Feb date is much preferred as we've already started working to have the race associated with WinterLude
5. Finances/Budget/Incorporation – Jay Swayze
 - a. It's looking like it will be easier to just fold the current NCD corporation and create a new one. It will be near impossible to find original directors and members to sign off on changing bank accounts. Need to ensure that this process does not jeopardize the bingo license; bingo license is valuable and the bingo must be active to retain the license
6. Officials Chair – Ben Kislich-Lemyre
 - a. Ben is currently interim AOA officials job
 - b. Officials update targeted for Nov 17
 - c. Latest on helmet rule, FIS sticker required for GS & speed for all FIS athletes this year; not required this year for U14/16 except for international races (e.g. CanAm, Whistler Cup); required next year for U14/16 for all nationally pointed races
7. Coaches Update
 - a. Targeting Nov 14-15
8. AGM
 - a. Targeting Nov 5
9. NCO

- a. There are existing Terms of Reference (2011-2012) for operating the NCO ski team, basically imposing a governance structure and financial management processes.
- b. Lately, it has been agreed between NCD and OSZ that it would be wise to incorporate the NCO, which involves creating by-laws or at least operating policies, etc similar to the TOR.
- c. **NCO management** has proposed a set of new governance guidelines to be put into new by-laws. A key element of the proposal is to include clubs as a member class with direct board representation to 'improve governance' however, it is not obvious how the proposal improves governance since the clubs already have representation on their regional boards. Concerns were raised about what potential liability this structure might expose the clubs to. Furthermore, the structure raises the possibility of NCD and NCD clubs being limited to 2 out of 7 votes on the NCO board.
- d. Current TOR doesn't allow changes within a ski season and notice of opting out must be made prior to April 30.
- e. **NCD position is that NCO incorporation should be asap using existing TORs as by-laws or operating policy. Proposals to amend the by-laws and operating policies can be considered once the corporation is in place.**

Action Register			
Actionee	Action	Due	Status Update
Terry McLaughlan	Get NCD and Bingo signing authorities changed:	Ongoing	Oct 23: Jay sent letter to Jolanta to get a signature passing on NCD authorities. Bingo signing authority in progress. Nov 27: In progress Jan13: In progress; banking being moved to BMO Feb 12 – Incorporation papers need to be updated – in progress Mar 30 – in progress Sept 15 – NCD incorporation issue must be addressed first.
Terry McLaughlan	Propose that U10 GS races be changed to SL at joint NCD-OSZ meeting	Obsolete	June 18: Superseded by recommendations from joint coaches meeting. NCD needs to review and comment on these recommendations.
Jamie Alexander	Coordinate activity to catalog equipment inventory	Mar 26	Feb 12: Brent to work with Dave Kerr to provide Calabogie equipment list Mar 30: Jamie/Jay to work with Dave Kerr to provide Calabogie equipment list Setp 11 – will revisit in November
All	NCD Clubs should discuss the merits of a big event like FIS race and bring forward recommendations for future	TBD	Mar 30: Ongoing June 18: Ongoing
Terry McLaughlan	Work with the president of OSZ to determine the feasibility of incorporating NCO	TBD	Sept 15 – NOC management has proposed new governance guidelines for NCO management
Terry	Need to confirm existence of NCD	ASAP	

McLaughlan	corporation		
Nancy Anctil	Forward copies of U10/12, U14 and U16 coaches meeting recommendations and OSZ review comments as they become available	ASAP	Sept 15 – Done, although electronic copies of U10/12 would be useful
Terry	Contact Tom regarding status of UOV club	ASAP	
Terry	Confirm that creating new NCD corp does not jeopardize the bingo license	ASAP	