

**NCD Board Meeting Minutes**  
**Monday, January 9, 2017**  
**6:00 – 8:00pm**  
**BluArc Conference Room**

**Next Meeting – Thursday, February 16, 2017**

**Attendance:** Terry McLaughlan, Brent Allen, Jay Swayze, Andrea Holland, Nancy Anctil  
Ben Kislich-Lemyre,

**By Phone:** Jamie Alexander, Brian Ivay,

**Absent:**

**Minutes:**

1. Approval of Agenda – approved with addition on Handbook item
2. Approval of draft November 23, 2016 Minutes – approved with minor edits
3. U16 Nationals Selection Criteria – Terry
  - a. As far as we know, NCD gets spots based on results of last season’s provincials – this gives NCD 1 man and 1 woman guaranteed plus 3 men and 1 women based on last season’s provincials – so 4 men and 2 women
  - b. Terry asked JP and Pat to draft selection criteria
  - c. **ACTION Brent:** organize meeting with JP, Pat, Bruce to decide criteria and coach
4. U14 OCUP Finals - Andrea
  - a. Working through event contract with AOA (Scott, Mark)
  - b. Mike Villeneuve and Andrea are co-chairs
5. Officials Update – Ben
  - a. Mike Smith taking over as OSZ Officials Chair
  - b. Trying to get officials assignments done
  - c. U14 and U16 GS and speed need FIS helmets and they must be checked at the start
6. Schedule
  - a. OSZ is making some changes that have not yet been distributed
7. NCO Incorporation – Ben
  - a. No update
8. Finances/Budget – Jay Swayze
  - a. AOA cheque received for \$5K for coach development; Pat and Joey are working on a 2 day camp including coach mentoring
  - b. Cheques sent to Barry Bnet company for Bnet purchase
9. Regional Handbook
  - a. Helmet rule should simply indicate that U14+, GS & speed, FIS sticker is required
  - b. Confusion about how NCD/OSZ championship combined result is calculated; runs or race results

c. **ACTION Nancy:** forward NCD comments to Handbook committee

<b>Action Register</b>			
<b>Actionee</b>	<b>Action</b>	<b>Due</b>	<b>Status Update</b>
Terry McLaughlan	Get NCD and Bingo signing authorities changed:	Ongoing	<p>Oct 23: Jay sent letter to Jolanta to get a signature passing on NCD authorities. Bingo signing authority in progress.</p> <p>Nov 27: In progress</p> <p>Jan13: In progress; banking being moved to BMO</p> <p>Feb 12 – Incorporation papers need to be updated – in progress</p> <p>Mar 30 – in progress</p> <p>Sept 15 – NCD incorporation issue must be addressed first.</p> <p>Jan 13 – in progress</p> <p>Jan 21 – in progress</p> <p>May 12 – license extended to end of October, selecting a new bingo coordinator from NCD</p> <p>Sept 15 – ongoing</p> <p>Oct 20 – ongoing</p> <p>Nov 23 – ongoing</p> <p>Jan 9 – ongoing</p>
Ben	Work with the president of OSZ on incorporating NCO	Ongoing	<p>Sept 15 – NCO management has proposed new governance guidelines for NCO management</p> <p>Nov 10 – need approval in writing from AOA and SQA</p> <p>Dec 16 – still waiting for formal response from AOA</p> <p>Jan 13 – ongoing</p> <p>Apr 7 – Ben in discussions with OSZ chair and will participate on governance subcommittee</p> <p>May 12 – Dan Boivin and Christine Thomas working on update to governance proposal; dropped proposal to include clubs, but instead to have NCO parents elect tie-breaker board member</p> <p>Sept 15 – Dan Boivin moving ahead with legalities, Ben monitoring</p> <p>Oct 20 – ongoing</p> <p>Nov 23 – ongoing</p> <p>Jan 9</p>
Andrea	Contact ‘Mike’ to get ownership of NCD website domain	ASAP	<p>Dec 16 – working on it</p> <p>Jan 13 – in progress</p> <p>Apr 7 – in progress</p> <p>May 12 – in progress</p> <p>Sept 15 – ongoing; Andrea will try to contact Mike</p> <p>Oct 20 – sent Mike a note but haven’t heard back</p>

			Nov 23 – ongoing Jan 9 – ongoing
ALL	Need recommendations for how to create the race schedule each year	Ongoing	
Nancy	Distribute Regional Handbook for comment from NCD clubs	Done	
Brent	Get U16 coaches together to decide on Nationals Selection Criteria	ASAP	
Nancy	Forward NCD comments to handbook committee	ASAP	