

NCD Board Meeting Minutes
Thursday, April 7, 2016
6:00 – 8:00pm
BluArc Conference Room

Next Meeting – May 12, 2016

Attendance: Terry McLaughlan, Jay Swayze, Brent Allen, Ben Kislich-Lemyre, Nancy Anctil, Andrea Holland, Jamie Alexander, Jim Michelis, Jeff Seaman

By Phone:

Absent: Thomas Simpson, Mike Villeneuve

Minutes:

1. Approval of Agenda – approved
2. Approval of draft January 13, 2016 Minutes – approved
 - a. Approval moved by Jay, seconded by Andrea
3. Approval of draft January 21, 2016 Minutes – approved
 - a. Approval moved by Jay, seconded by Andrea
4. AOA – Terry McLaughlan
 - a. AOA contract signed with expiry at end of May; need to prepare NCD version to begin negotiations
 - b. **ACTION Andrea:** set up dropbox to allow multi-party development and review of draft contract
 - c. **ACTION Ben/Brent:** work with Byron to develop NCD version of contract using Byron’s outline as starting point
 - d. Ontario ministry still has a variety of issues with AOA and is still withholding funding; issues include governance, missing/late deliverables, failure to provide services across the province
5. Officials/Schedule – Ben Kislich-Lemyre
 - a. Provincial officials committee meeting soon
6. Finances/Budget – Jay Swayze
 - a. Finally got bank statement for 2015 allowing 2015 financial statement to be prepared
 - b. Still no records for 2014
 - c. \$9000 in cash, \$12000 GIC;
 - d. GIC coming due soon and need to decide what to do with it; various ideas put forward for the money such as B-net, funding for NCD teams going to provincials, bursary, etc.. No conclusion.
 - e. **ACTION Jay:** Collect ideas for what to do with GIC when due
7. NCO Incorporation - Ben
 - a. Feedback from AOA is that NCO incorporation will not have an effect on Ontario based NCO athletes

- b. Ben met with Daniel Boivin and Doug Kirkpatrick; strong OSZ interest in having clubs as members
- 8. OSZ - Nancy
 - a. OSZ willing to cooperate on issues of joint concern
 - b. Coach wrap-ups are being planned and will be open to NCD coach and age group coordinators; discussion topics will include joint handbook, schedule and points
 - c. Joint board meeting will be held after coach wrap-ups are complete to review/approve recommendations
- 9. NCD Awards - Terry
 - a. Britannia is available May 5, Terry will confirm
 - b. **ACTION Andrea**; send out list of awards to get nominations
 - c. AGM will not be held together with awards night, will be scheduled separately

Action Register

Actionee	Action	Due	Status Update
Terry McLaughlan	Get NCD and Bingo signing authorities changed:	Ongoing	Oct 23: Jay sent letter to Jolanta to get a signature passing on NCD authorities. Bingo signing authority in progress. Nov 27: In progress Jan 13: In progress; banking being moved to BMO Feb 12 – Incorporation papers need to be updated – in progress Mar 30 – in progress Sept 15 – NCD incorporation issue must be addressed first. Jan 13 – in progress Jan 21 – in progress
Jamie Alexander	Coordinate activity to catalog equipment inventory	Closed	Feb 12: Brent to work with Dave Kerr to provide Calabogie equipment list Mar 30: Jamie/Jay to work with Dave Kerr to provide Calabogie equipment list Sept 11 – will revisit in November Nov 10 – working on it Jan 13 – Calabogie equipment list now exists April 7 - closed
Terry McLaughlan	Work with the president of OSZ to determine the feasibility of incorporating NCO	Ongoing	Sept 15 – NCO management has proposed new governance guidelines for NCO management Nov 10 – need approval in writing from AOA and SQA Dec 16 – still waiting for formal response from AOA Jan 13 – ongoing Apr 7 – Ben in discussions with OSZ chair and will participate on governance subcommittee
Terry	Contact ‘Mike’ to get ownership of NCD website domain	ASAP	Dec 16 – working on it Jan 13 – in progress Apr 7 – in progress
Nancy	Forward NCD/OSZ regional race series ranking criteria to OSZ for consideration	Closed	Apr 7 - Done
Terry	Work with Byron on MOU counter-proposal	ASAP	April 7 – in progress
Mike Villeneuve and Brent Allen	Prepare consistent provincials selection criteria between U14 and U16	Closed	Apr 7 - Done
ALL	Need recommendations for how to create the race schedule each year		
Andrea	Create shared dropbox to support multi-party development/review of NCD/AOA contract	ASAP	
Andrea	Publish list of NCD awards requiring nominations	ASAP	
Ben/Brent	Work with Byron to develop	ASAP	

	NCD/AOA draft contract		
Jay	Collect ideas and drive conclusion on what to do with GIC when due		