

NCD Board Meeting Minutes (Approved)
Wednesday, November 23, 2016
6:00 – 8:00pm
BluArc Conference Room

Next Meeting – Monday, January 9, 2017

Attendance: Terry McLaughlan, Brent Allen, Brian Ivay, Jay Swayze, Jamie Alexander, Andrea Holland, Ben Kislich-Lemyre, Nancy Anctil

By Phone:

Absent:

Guest: Joey Lavigne

Minutes:

1. Approval of Agenda – approved
2. Approval of draft October 20, 2016 Minutes – approved
3. AOA/FIS – Joey Lavigne
 - a. AOA is creating two new committees; the Athletic Committee, the Coaches Committee and the High Performance Committee
 - b. Joey was tentatively assigned as NCD representative for first meeting of the Athletic Committee
 - c. Athletic Committee had first meeting to review terms of reference; committee has one rep from each division (Nick Kwasniak SOD, Dave Bradley LSD, Dave Hunt NOD, Joey NCD) chaired by Athletic Director (Mark Marshall)
 - d. Joey suggested that we also discuss with Pat Biggs and Bruce Monkman regarding their participation, and make recommendations to the board for rep for each committee
4. AOA/MOU – Brent

Brent moves that NCD accept the most recent MOU version, Jay seconds, board approves
ACTION Terry: Sign most recent MOU and send back to AOA
ACTION Brent: Get clarification from Scott on whether the Coaches Committee has become the High Performance Committee
5. Officials – Ben Kislich-Lemyre
 - a. Back protectors are not required this season; highly recommended but not mandatory
 - b. Officials list is being updated; especially for level 2 and 3
 - c. Still need to have our local officials register as officials/volunteers on the AOA site although it remains a grey area
6. Schedule
 - a. Version 10 is the final version except:

- b. First day of Hodgins Classic is Alpine Combined (SG + SL), second day is one run SG and one run GS.
- 7. NCO Incorporation – Ben
 - a. NCO is incorporated in Ontario
 - b. Next step is bylaws, which will be primarily boilerplate, NCD will need to approve
 - c. Third step is operating procedures
 - d. Class A membership – NCD, Class B membership – OSZ, Class C membership – Parents (one NCO parent per athlete)
 - e. Directors – Class A – 3, Class B – 3, Class C – 1
 - f. NCO likely needs to become an NCD club
- 8. Finances/Budget – Jay Swayze
 - a. Will likely have \$3000 surplus plus the GIC money (\$10K)
 - b. Ben suggested that we should keep some money in reserve in case any liabilities pop up from the NCO incorporation
 - c. Suggestions include Bnet, athlete development camp with NCO,
 - d. Discussion converged on buying 20 rolls, half for CF and half for CALAB
Ben moves that NCD buy 20 rolls of Bnet (to max of \$10K) to be split between CF and CALAB equally; Brent seconds; Board approves
ACTION Jamie – follow up on the purchase
- 9. New Business
 - a. Nancy reported that we're still waiting on the new regional handbook

Action Register

Actionee	Action	Due	Status Update
Terry McLaughlan	Get NCD and Bingo signing authorities changed:	Ongoing	Oct 23: Jay sent letter to Jolanta to get a signature passing on NCD authorities. Bingo signing authority in progress. Nov 27: In progress Jan 13: In progress; banking being moved to BMO Feb 12 – Incorporation papers need to be updated – in progress Mar 30 – in progress Sept 15 – NCD incorporation issue must be addressed first. Jan 13 – in progress Jan 21 – in progress May 12 – license extended to end of October, selecting a new bingo coordinator from NCD Sept 15 – ongoing Oct 20 – ongoing Nov 23 – ongoing
Ben	Work with the president of OSZ on incorporating NCO	Ongoing	Sept 15 – NCO management has proposed new governance guidelines for NCO management Nov 10 – need approval in writing from AOA and SQA Dec 16 – still waiting for formal response from AOA Jan 13 – ongoing Apr 7 – Ben in discussions with OSZ chair and will participate on governance subcommittee May 12 – Dan Boivin and Christine Thomas working on update to governance proposal; dropped proposal to include clubs, but instead to have NCO parents elect tie-breaker board member Sept 15 – Dan Boivin moving ahead with legalities, Ben monitoring Oct 20 – ongoing Nov 23 – ongoing
Andrea	Contact ‘Mike’ to get ownership of NCD website domain	ASAP	Dec 16 – working on it Jan 13 – in progress Apr 7 – in progress May 12 – in progress Sept 15 – ongoing; Andrea will try to contact Mike Oct 20 – sent Mike a note but haven’t heard back Nov 23 – ongoing
ALL	Need recommendations for how to create the race schedule each year	Ongoing	
Brent	Send latest MOU feedback to Scott	Done	
Terry	Respond to Jeff regarding schedule of U14 speedcamp	Done	

Terry	Try to get U14 finals backed up one day to start March 15	Done	
Nancy	Distribute Regional Handbook for comment from NCD clubs	ASAP	