

NCD Board Meeting Minutes
Wednesday, December 16, 2015
6:00 – 8:00pm
BluArc Conference Room

Next Meeting – Thursday, January 14, 2016

Attendance: Terry McLaughlan, Jay Swayze, Brent Allen, Ben Kislich-Lemyre, Jeff Seaman, Nancy Anctil

By Phone: Mike Villeneuve, Andrea Holland, Jamie Alexander, Thomas Simpson, Jim Michelis

Absent: Bryan Watson

Guest: Glen Clarke (NCO Treasurer)

Minutes:

1. Approval of Agenda – approved
2. Approval of draft November 10, 2015 Minutes – approved without change
3. AOA Related – Terry McLaughlan
 - a. AOA has provided an MOU that they want NCD to sign; outlines services provided by AOA and services provided by NCD
 - b. It appears that most of the ‘services’ provided by AOA are either not services at all (goals or considerations), actually provided by other organizations (e.g. ACA), or generally not provided to regions other than SOD
 - c. Also, the final clauses regarding non-compliance are one-sided; i.e. NCD has no recourse whatsoever if AOA does not provide the services outlined in the agreement
 - d. Terry will work with Byron to prepare a counter-proposal
 - e. After much discussion, the board decided to not endorse the AOA nominee as the ‘AOA board member from NCD’.
4. Finances/Budget – Jay Swayze
 - a. Terry has ordered bank records from TD for the last year so that Jay can complete the year end
 - b. Still planning to create a new NCD corporation
5. NCO Finances Overview – Glen Clarke
 - a. 2014-15; Total expenses \$485K, surplus of \$4K to contingency fund (now \$14.5K), healthy cash balance
 - b. 2015-16 Budget; coaching costs up 13%, current budget is in deficit about \$9K, spending higher than budgeted due to chasing snow out west, \$20K needs to be made up somehow (e.g. fundraising, reserves, parents)
6. NCD Championship Criteria

- a. Edited to clarify that U14 KK, U14 PSL, U14 SG and U14 AC are all considered races
- b. As amended, Terry will forward to OSZ for their consideration
- 7. NCO Incorporation
 - a. Slow progress
- 8. U14/U16 Chairs
 - a. Nancy nominated Mike Villeneuve as U14 chair, board agrees
 - b. Brent Allen volunteers for U16 chair, board accepts

Action Register			
Actionee	Action	Due	Status Update
Terry McLaughlan	Get NCD and Bingo signing authorities changed:	Ongoing	Oct 23: Jay sent letter to Jolanta to get a signature passing on NCD authorities. Bingo signing authority in progress. Nov 27: In progress Jan13: In progress; banking being moved to BMO Feb 12 – Incorporation papers need to be updated – in progress Mar 30 – in progress Sept 15 – NCD incorporation issue must be addressed first.
Jamie Alexander	Coordinate activity to catalog equipment inventory	Mar 26	Feb 12: Brent to work with Dave Kerr to provide Calabogie equipment list Mar 30: Jamie/Jay to work with Dave Kerr to provide Calabogie equipment list Sept 11 – will revisit in November Nov 10 – working on it
All	NCD Clubs should discuss the merits of a big event like FIS race and bring forward recommendations for future	TBD	Mar 30: Ongoing June 18: Ongoing Nov 10 – CFSC will host 2015 FIS race
Terry McLaughlan	Work with the president of OSZ to determine the feasibility of incorporating NCO	TBD	Sept 15 – NCO management has proposed new governance guidelines for NCO management Nov 10 – need approval in writing from AOA and SQA Dec 16 – still waiting for formal response from AOA
Terry McLaughlan	Need to confirm existence of NCD corporation	ASAP	Nov 10 – it exists
Terry	Contact Tom regarding status of UOV club	ASAP	Nov 10 – update at next meeting Dec 16 – they have athletes, Tom will send board contact
Terry	Confirm that creating new NCD corp does not jeopardize the bingo license	ASAP	Nov 10 – will maintain old corp to ensure continuity of license Dec 16 – laws seem to prevent giving the bingo money to any third-part, but no obvious jeopardy for the license
Terry	Contact ‘Mike’ to get ownership of NCD website domain	ASAP	Dec 16 – working on it
Terry	Send formal request to NCO to see financial reports and budget	ASAP	Dec 16 – Done. Presentation by Glen Clarke

Brent	Prepare revised proposal for NCD championship points	Next Mtg	Dec 16 – Done. Presented by Brent; approved with minor modifications
Terry	Forward NCD/OSZ regional race series ranking criteria to OSZ for consideration	ASAP	
Terry	Try to find original MOU between AOA and the divisions	ASAP	
Terry	Work with Byron on MOU coutner-proposal	ASAP	