

**NCD Board Meeting Minutes**  
**Thursday, September 15, 2016**  
**6:00 – 8:00pm**  
**BluArc Conference Room**

**Next Meeting – October 13, 2016**

**Attendance:** Terry McLaughlan, Jay Swayze, Brent Allen, Brian Ivay, Jamie Alexander, Andrea Holland, Ben Kislich-Lemyre

**By Phone:**

**Absent:** Nancy Anctil

**Guest:** Joey Lavigne

**Minutes:**

1. Approval of Agenda – approved
2. Approval of draft May 12, 2016 Minutes – approved
  - a. **ACTION Andrea: post AGM minutes as draft**
3. NCO Update – Joey Lavigne
  - a. Team sizes are bigger; 15 FIS, 12 U16
  - b. Chile – full FIS team plus ~6 U16
  - c. Western Canada trip in planning
4. AOA OCUP – Joey Lavigne, Terry McLaughlan
  - a. Implications of OCUP for our region are very unclear
  - b. Will OCUP points affect CanAm and Whistler Cup selections?
  - c. Will OCUP race hosts have to deal with 200+ athletes?
  - d. Regional schedule likely precludes hosting an OCUP race other than the U14 provincials
5. U14 Provincials – Terry
  - a. Currently scheduled for March 16-19 (over a weekend)
  - b. **ACTION Terry: NCD will respond saying March 14-17 is a must**
  - c. NOD is expected to say that U16 finals should be the week before March break, as it was last year
  - d. Need to decide Calabogie vs Camp Fortune; will discuss further after date is finalized
6. Officials – Ben Kislich-Lemyre
  - a. Update tentatively scheduled for Nov 16
  - b. Level 2/3 tentatively scheduled for Nov 12-13
  - c. Jeff Harvey is now level 4 (congrats!)
  - d. Keep reminding about FIS sticker requirement for nationally pointed races
  - e. Brent noted that according to the AOA club letter, back protectors are now mandatory for speed

- f. Hold off on recommending people register/pay as officials until we get clarity on whether it's going to be free or not
  - g. Terry noted that coaches need to be CSCF current and paid up
- 7. Finances/Budget – Jay Swayze
  - a. No updates
  - b. Need latest bank statements
  - c. NCD will charge \$25 per athlete this year; clubs need to build into club registration
  - d. Terry moved that GIS be cashed and banked when it comes due**
    - i. Ben seconded, all in favour**
  - e. Still need to finalize discussion of what, if anything, NCD should be funding; ideas include equipment (Bnet), coaching updates, NCD team costs for provincials/canams, etc.
- 8. NCO Incorporation – Ben
  - a. Dan Boivin pushing ahead with legalities of incorporation
  - b. No concerns at the moment, Ben will continue to monitor
- 9. AOA MOU – Brent
  - a. Latest MOU addresses a number of our concerns; offers funding for coaching development, and hosting provincial races; offers to host a camp attended by OST athletes in NCD region; specifies 3 year rotation for provincials
  - b. Board generally views it favourably;
  - c. Brent to respond to Scott favourably but to comment on some of the missing items from our golf discussion
    - i. SOD financial separation
    - ii. Sponsorship rules
    - iii. Supply of bibs and panels
    - iv. Conditions for renewal of MOU
- 10. NCD/OSZ Schedule – Terry
  - a. Reviewed preliminary draft of regional schedule
  - b. Draft was prepared with input from senior coaches around the region.
  - c. Need to involve Jeff Taylor as he is OSZ schedule guy

### Action Register

Actionee	Action	Due	Status Update
Terry McLaughlan	Get NCD and Bingo signing authorities changed:	Ongoing	<p>Oct 23: Jay sent letter to Jolanta to get a signature passing on NCD authorities. Bingo signing authority in progress.</p> <p>Nov 27: In progress</p> <p>Jan 13: In progress; banking being moved to BMO</p> <p>Feb 12 – Incorporation papers need to be updated – in progress</p> <p>Mar 30 – in progress</p> <p>Sept 15 – NCD incorporation issue must be addressed first.</p> <p>Jan 13 – in progress</p> <p>Jan 21 – in progress</p> <p>May 12 – license extended to end of October, selecting a new bingo coordinator from NCD</p> <p>Sept 15 - ongoing</p>
Ben	Work with the president of OSZ on incorporating NCO	Ongoing	<p>Sept 15 – NCO management has proposed new governance guidelines for NCO management</p> <p>Nov 10 – need approval in writing from AOA and SQA</p> <p>Dec 16 – still waiting for formal response from AOA</p> <p>Jan 13 – ongoing</p> <p>Apr 7 – Ben in discussions with OSZ chair and will participate on governance subcommittee</p> <p>May 12 – Dan Boivin and Christine Thomas working on update to governance proposal; dropped proposal to include clubs, but instead to have NCO parents elect tie-breaker board member</p> <p>Sept 15 – Dan Boivin moving ahead with legalities, Ben monitoring</p>
Andrea	Contact 'Mike' to get ownership of NCD website domain	ASAP	<p>Dec 16 – working on it</p> <p>Jan 13 – in progress</p> <p>Apr 7 – in progress</p> <p>May 12 – in progress</p> <p>Sept 15 – ongoing; Andrea will try to contact Mike</p>
ALL	Need recommendations for how to create the race schedule each year	Ongoing	
Ben/Brent	Work with Byron to develop NCD/AOA draft contract	Closed	<p>May 12 – Brent drafted MOU counter-proposal for board review</p> <p>Sept 15 – updated MOU from AOA reviewed</p>
Jay	Collect ideas and drive conclusion on what to do with GIC when due	Closed	Sept 15 – will cash and bank
ALL	Review draft MOU and submit comments to board	Closed	Sept 15 - Done
Andrea	Posted AGM notice on website	Closed	Sept 15 - Done

Terry	Talk to family regarding Coach of the Year award in honour of Blake MacMillan	Closed	Sept 15 – Done. Family would be very happy
Brent	Send MOU response to Scott	ASAP	
Terry	Respond to OCUP committee regarding scheduling of OCUP races and finals	ASAP	