

NCD Board Meeting Minutes
Wednesday, January 13, 2016
6:00 – 8:00pm
BluArc Conference Room

Next Meeting – TBD

Attendance: Terry McLaughlan, Jay Swayze, Brent Allen, Ben Kislich-Lemyre, Nancy Anctil, Andrea Holland, Jamie Alexander, Jim Michelis

By Phone: Thomas Simpson, Mike Villeneuve

Absent: Jeff Seaman

Minutes:

1. Approval of Agenda – approved
2. Approval of draft December 16, 2015 Minutes – approved with revisions
3. AOA – Terry McLaughlan
 - a. Divisions Subcommittee meeting held – Subcommittee Chair taking a list of questions and other requests back to the board, including resolution of lawsuits, MOU issues such as rotation of provincials, location of skills camps, automatic renewal, divisional visits, etc.
 - b. Still intends to prepare an NCD proposal for the MOU
4. Officials/Schedule – Ben Kislich-Lemyre
 - a. Schedules are out, still some assignments but most in place
 - b. Some activity looking at ways to create online database of officials, their level, their history of experience, etc.
5. Finances/Budget – Jay Swayze
 - a. No update – still trying to get copies of old cheques
6. NCO Incorporation
 - a. No update – still awaiting written response from AOA
7. NCD Championship Criteria
 - a. NCD proposal not yet presented to OSZ as they haven't had a meeting and don't have one planned until February
 - b. Races start next weekend so board agreed to use our proposal as the NCD ranking criteria
8. Selection Criteria
 - a. Recommendation to remove Protests section and add Eligibility line requiring fitness test result submitted to AOA
 - b. Mike brought up U14 selection criteria; U14 coaches asking for race based criteria rather than runs
 - c. Mike and Brent to work together to try to align the criteria between U14 and U16 and seek coach approvals
9. Race Schedule

- a. Process for developing schedule seems broken
- b. Race notices came out that did not match the schedule that had been published
- c. Need an action to call for ideas on how to improve the process for next season

10. New Business

Action Register			
Actionee	Action	Due	Status Update
Terry McLaughlan	Get NCD and Bingo signing authorities changed:	Ongoing	Oct 23: Jay sent letter to Jolanta to get a signature passing on NCD authorities. Bingo signing authority in progress. Nov 27: In progress Jan 13: In progress; banking being moved to BMO Feb 12 – Incorporation papers need to be updated – in progress Mar 30 – in progress Sept 15 – NCD incorporation issue must be addressed first. Jan 13 – in progress
Jamie Alexander	Coordinate activity to catalog equipment inventory	Mar 26	Feb 12: Brent to work with Dave Kerr to provide Calabogie equipment list Mar 30: Jamie/Jay to work with Dave Kerr to provide Calabogie equipment list Sept 11 – will revisit in November Nov 10 – working on it Jan 13 – Calabogie equipment list now exists
All	NCD Clubs should discuss the merits of a big event like FIS race and bring forward recommendations for future	Closed	Mar 30: Ongoing June 18: Ongoing Nov 10 – CFSC will host 2015 FIS race
Terry McLaughlan	Work with the president of OSZ to determine the feasibility of incorporating NCO	TBD	Sept 15 – NCO management has proposed new governance guidelines for NCO management Nov 10 – need approval in writing from AOA and SQA Dec 16 – still waiting for formal response from AOA Jan 13 - ongoing
Terry McLaughlan	Need to confirm existence of NCD corporation	Closed	Nov 10 – it exists
Terry	Contact Tom regarding status of UOV club	Closed	Nov 10 – update at next meeting Dec 16 – they have athletes, Tom will send board contact Jan 13 – UOV has no race club athletes
Terry	Confirm that creating new NCD corp does not jeopardize the bingo license	Closed	Nov 10 – will maintain old corp to ensure continuity of license Dec 16 – laws seem to prevent giving the bingo money to any third-part, but no obvious jeopardy for the license
Terry	Contact ‘Mike’ to get ownership of NCD website domain	ASAP	Dec 16 – working on it Jan 13 – in progress

Terry	Send formal request to NCO to see financial reports and budget	Closed	Dec 16 – Done. Presentation by Glen Clarke
Brent	Prepare revised proposal for NCD championship points	Closed	Dec 16 – Done. Presented by Brent; approved with minor modifications
Nancy	Forward NCD/OSZ regional race series ranking criteria to OSZ for consideration	ASAP	Jan 13 -
Terry	Try to find original MOU between AOA and the divisions	Closed	Jan 13 - Found
Terry	Work with Byron on MOU counter-proposal	ASAP	Jan 13
Mike Villeneuve and Brent Allen	Prepare consistent provincials selection criteria between U14 and U16	ASAP	
ALL	Need recommendations for how to create the race schedule each year		