

**NCD Board Meeting Minutes**  
**Tuesday, November 10, 2015**  
**6:00 – 8:00pm**  
**BluArc Conference Room**

**Attendance:** Terry McLaughlan, Jay Swayze, Brent Allen, Ben Kislich-Lemyre, Mike Villeneuve, Nancy Anctil, Jamie Alexander, Jim Michelis, Andrea Holland, Jeff Seaman

**By Phone:** Thomas Simpson

**Absent:** Bryan Watson

**Minutes:**

1. Approval of Agenda – approved
2. Approval of September 15, 2015 Minutes – approved with edits to correctly identify NOC management as source of proposed NCO governance guidelines
3. AOA Update – Terry McLaughlan
  - a. Dave Nyswander (Treasurer) resigned
4. Officials Update – Ben Kislich-Lemyre
  - a. Pete Dyson replaces John Grell as AOA Officials Chair
  - b. Officials committee consists of Pete, Jeff Harvey (Vice-Chair), John Grell (Past Chair) plus divisional reps
  - c. FIS TD update held in Bromont
  - d. Local update next Tuesday, Nov 17
  - e. Level 1 and 2 courses being redone; will include info on ski cross and para
5. FIS race – Nancy Anctil
  - a. Back to Feb 12-13 on FIS calendar
  - b. Will be part of Winterlude
  - c. Ben & Nancy co event chairs, similar ROC to last year
6. Finances/Budget/NCO/Incorporation – Jay Swayze
  - a. Year-end coming together, should be ready for AGM
  - b. As of Sept 16, about \$10K in the bank (plus separate investment account)
  - c. Will be creating new NCD corp, but keeping the old one to ensure continuity of bingo license. After creating new corp, board will be asked to pass motion (must be unanimous) to move all funds to new corp
7. AGM
  - a. Date TBD, need to finalize year end finances first
8. NCD Championship Criteria
  - a. Discussion about how to increase emphasis on race results, especially at U14 and U16
  - b. General agreement on simply adding together all season race results points for U14 and U16; need to clarify whether Kombi and PSL are counted as races
  - c. General agreement that championship races are included in this calculation

- d. Keep U10 and U12 based on runs, align with OSZ
  - e. Will discuss again after schedule comes out
  - f. Once finalized, need a document that explains overall championship criteria similar to provincials qualification criteria
  - g. Objective to maximize alignment with OSZ
9. New Business
- a. NCO incorporation will have to be approved by SQA and AOA; approval needs to be in writing
  - b. NCO can't get bingo funds once they incorporate per OLG guidelines
  - c. NCD will have to decide whether we continue to operate the bingo or give up the license
  - d. NCD has not seen the NCO year end financials or budget for this season and according to NCO Terms of Reference, we are to review and approve them

<b>Action Register</b>			
<b>Actionee</b>	<b>Action</b>	<b>Due</b>	<b>Status Update</b>
Terry McLaughlan	Get NCD and Bingo signing authorities changed:	Ongoing	Oct 23: Jay sent letter to Jolanta to get a signature passing on NCD authorities. Bingo signing authority in progress. Nov 27: In progress Jan13: In progress; banking being moved to BMO Feb 12 – Incorporation papers need to be updated – in progress Mar 30 – in progress Sept 15 – NCD incorporation issue must be addressed first.
Jamie Alexander	Coordinate activity to catalog equipment inventory	Mar 26	Feb 12: Brent to work with Dave Kerr to provide Calabogie equipment list Mar 30: Jamie/Jay to work with Dave Kerr to provide Calabogie equipment list Sept 11 – will revisit in November Nov 10 – working on it
All	NCD Clubs should discuss the merits of a big event like FIS race and bring forward recommendations for future	TBD	Mar 30: Ongoing June 18: Ongoing Nov 10 – CFSC will host 2015 FIS race
Terry McLaughlan	Work with the president of OSZ to determine the feasibility of incorporating NCO	TBD	Sept 15 – NCO management has proposed new governance guidelines for NCO management Nov 10 – need approval in writing from AOA and SQA
Terry McLaughlan	Need to confirm existence of NCD corporation	ASAP	Nov 10 – it exists
Terry	Contact Tom regarding status of UOV club	ASAP	Nov 10 – update at next meeting
Terry	Confirm that creating new NCD corp does not jeopardize the bingo license	ASAP	Nov 10 – will maintain old corp to ensure continuity of license

Terry	Contact 'Mike' to get ownership of NCD website domain	ASAP	
Terry	Send formal request to NCO to see financial reports and budget	ASAP	
Brent	Prepare revised proposal for NCD championship points	Next Mtg	